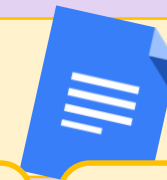
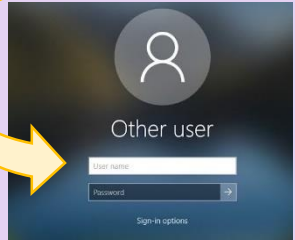




# Year 1 – Digital Writing

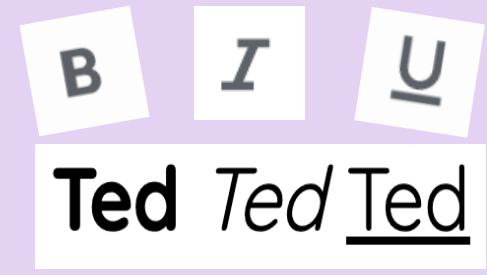
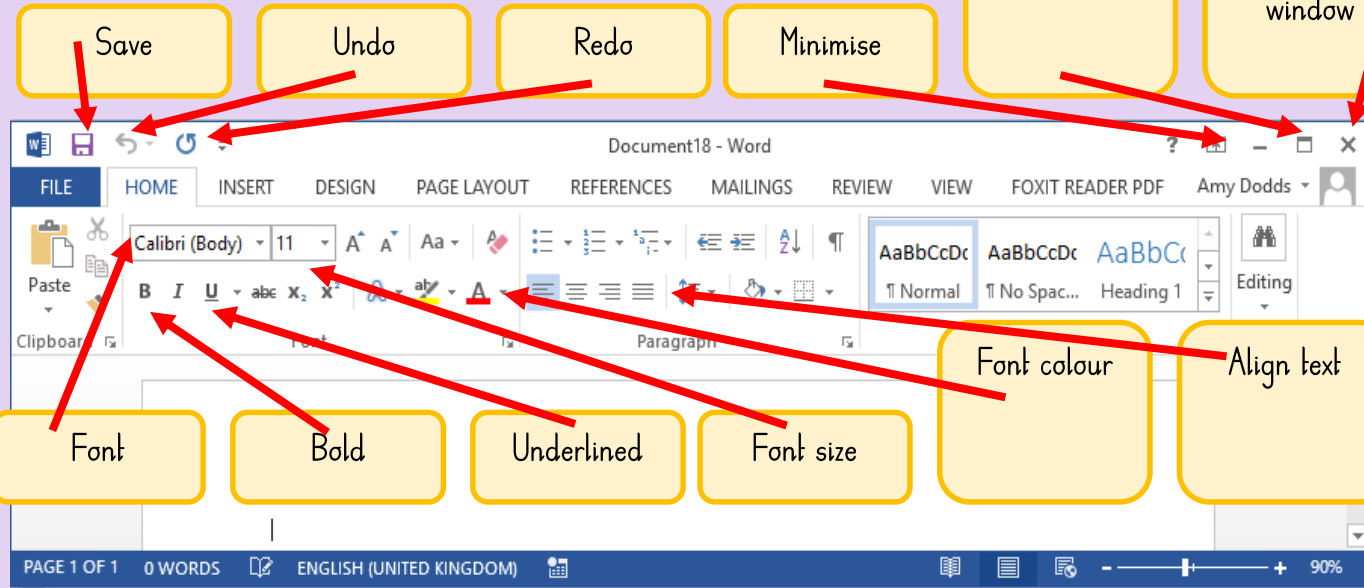


Log in using your unique username.

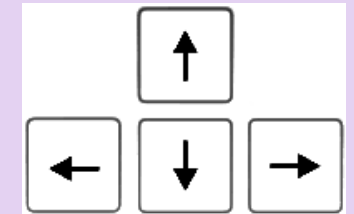


Fill the screen

Close the window



Use the arrow keys to move the typing point around the document.



Key Vocabulary:

- Word processor
- Keyboard (Input device)
- Keys
- Cursor
- Undo
- Backspace
- Bold
- Italic
- Underline
- Font
- Toolbar
- Google Docs
- Microsoft Word

Capital Lock – Click to type a capital letter. Don't forget to click it again to turn off capital letters.



Backspace – Deletes the last letter, number or space

Enter – Starts a new line

Spacebar – Adds a space

Practice touch typing with [typingclub.com](http://typingclub.com)

